

!!न हि ज्ञानेन सद्शं पवित्रमिह विवते!!

DAPOLI EDUCATION SOCIETY'S DAPOLI URBAN BANK SENIOR SCIENCE COLI

DAPOLI, DIST-RATNAGIRI 415 712

(Permanently Affiliated to University of Mumbai) NAAC Reaccredited 'B++' Grade (CGPA 3.00)

E mail:- <u>dubssc@gmail.com</u> <u>www.dubsscdapoli.in</u>
Principal:- Dr.Sandesh Jagdale M.Sc. Ph.D. Phone:-office (02358) 283256,(D)02358- 280225

Policy and Procedures for staff welfare

Introduction:

A policy for teaching and Non-teaching staff welfare:

- a. To get to get financial support in case of emergencies or as and when needed.
- a. Free sports and multigym facility.
- b. Duty leave for attending seminars, conferences & workshops.
- c. Fee concession and Study leave for persuing Ph.D. Degree.

Objective and Policy Statement:

All faculty members are encouraged to engage themselves actively in Research activities as well as pursue their higher education. To foster and to encourage Research activities, academic advancement, and in case of emergencies, Institute has devised the following policy.

Policy & Procedure:

- A teacher desirous of attending such seminars, conferences and workshops approach the Principal explaining its relevance to the subject, syllabus & current situation.
- The Principal discuss the relevance with teacher and accordingly sanctions a required amount
 for registration, travel, stay, food etc. for presenting research paper at conferences,
 workshops, seminars and related events along with appropriate number of Duty Leave as
 applicable.
- After attending, the teacher submits copy of receipt for payment of fees along with certificate
 of participation for claiming reimbursement of such fee payment / settlement of advance.
- Liberal Fee policy for Un-aided staff to pursuing Ph.D. Degree in our college.
- To provide financial support to teachers during of emergencies, teaching and non teaching staff are provided with Emergency fund/advance money without interest for contractual teaching and non teaching staff by the Management.
- Full and immediate support is extended by the institution to get financial support from A 'Credit co-operative society is operative in the A. G. High School campus.
- Free sports and multigym facilities are made available in the college campus by writing a single application to principal.

The policies, procedures & standards designed by the College are in recognition of the demand of the current situation, which shall progressively undergo the desired modifications to suit the demand of emerging times.