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DAPOLI EDUCATION SOCIETY'S

DAPOLI URBAN BANK SENIOR SCIENCE COLLEGE

DAPOLI, DIST- RATNAGIRI 415 712

(Permanently Affiliated to University of Mumbai)

NAAC Reaccredited 'B++' Grade (CGPA 3.00)

E mail:- [dubssc@gmail.com](mailto:dubssc@gmail.com)

[www.dubsscdapoli.in](http://www.dubsscdapoli.in)

Principal:- Dr.Sandesh Jagdale M.Sc. Ph.D. Phone:-office (02358) 283256,(D)02358- 280225

## Policy and Procedure for financial support to attend conferences/workshops

### Introduction:

A policy to provide financial support to teachers:

- Attending seminars, conferences & workshops that help them excel and
- Presenting papers in seminars, conferences and workshops.

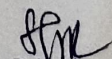
### Objective and Policy Statement:

Academic advancement of teachers is very important aspect of any academic institution. All faculty members are encouraged to engage themselves actively in Research activities as well as pursue their higher education. To foster and to encourage Research activities, academic advancement, an Institute has devised the following policy to provide financial support to teachers attending seminars, conferences & workshops and those seeking membership of professional bodies.

### Policy & Procedure:

- A teacher desirous of attending such seminars, conferences and workshops approach the Principal explaining its relevance to the subject, syllabus & current situation.
- The Principal discuss the relevance with teacher and accordingly sanctions a required amount for registration, travel, stay, food etc. for presenting research paper at conferences, workshops, seminars and related events along with appropriate number of Duty Leave as applicable.
- After attending, the teacher submits copy of receipt for payment of fees along with certificate of participation for claiming reimbursement of such fee payment / settlement of advance.

The policies, procedures & standards designed by the College are in recognition of the demand of the current situation, which shall progressively undergo the desired modifications to suit the demand of emerging times.

  
Principal

Dapoli Education Society's  
Dapoli Urban Bank Senior Science College  
Dapoli, Dist. Ratnagiri